



RESPECT | WISDOM | ASPIRATION | COMMUNITY



# COMMUNICATING WITH THE SCHOOL

A PARENT/CARER GUIDE

## MESSAGE FROM THE HEAD

We believe it is important that parents feel they can contact the school no matter what the reason.

Every student is different and we are aware that sometimes parents just need clarification of a homework or sports fixture, but there are other times when a more serious issue needs to be raised.

We at Barnhill are always striving to improve communication with parents. This leaflet is designed to let you know who to contact and how, either by telephone or e-mail.

We will always work to respond to your communication within 48 hours. This time frame allows us to gather the relevant information, although in some cases this may take more time. If so, we will aim to notify you as to when we will be making contact.

Just like everyone else we do like to get positive feedback so if we have done something well please do let us know.



**John Jones**  
Headteacher

## OUR SCHOOL ETHOS & VALUES



### RESPECT

We understand that every person is important, and we respect everyone for whom they are.



### WISDOM

We admire the best of human achievements and we aim to become experts.



### ASPIRATION

We enjoy challenges and aspire to be better tomorrow than we are today.



### COMMUNITY

We take an active part in our community in order to create belonging, fellowship and identity.

## SCHOOL CONTACT DETAILS

MAIN SWITCHBOARD	020 8839 0600
SCHOOL EMAIL	enquiries@barnhill.school
SCHOOL ABSENCE LINE	020 8839 0600 (opt 1, opt 1)
SCHOOL ABSENCE EMAIL	attendance@barnhill.school
SCHOOL WEBSITE	www.barnhill.school
UNIFORM RETAILER	Vicky's, 256 Yeading Lane, Hayes UB4 9AX   020 8841 3920



## SENIOR LEADERSHIP TEAM

HEADTEACHER	Mr J Jones	jjones@barnhill.school
DEPUTY HEADTEACHER / ACHIEVEMENT	Mrs T Qureshi	tqureshi@barnhill.school
DEPUTY HEADTEACHER/ CURRICULUM	Ms K Winter	kwinter@barnhill.school
DEPUTY HEADTEACHER/ PASTORAL & BEHAVIOUR	Ms D Bertin	dbertin@barnhill.school
ASSISTANT HEADTEACHERS	Ms A Ahluwalia Mr D Hillman Ms S Kichenside Mr A Mashida Ms J Panesar Mr Z Rawlinson	aahluwalia@barnhill.school dhillman@barnhill.school skichenside@barnhill.school amashida@barnhill.school jpanesar@barnhill.school zrawlinson@barnhill.school
ASSOCIATE ASSISTANT HEADTEACHERS	Mr A Khan Ms C Love	akhan@barnhill.school clove@barnhill.school

You can email the safeguarding team on any of email addresses below:

## SAFEGUARDING CONTACTS

Ms D Bertin  
(Designated Safeguarding Lead and DSL KS4)

Mr Z Rawlinson (DDSL KS3)

Mr J Jones (DDSL KS5)

Ms H Snaith  
Deputy Designated Safeguarding Lead

dbertin@barnhill.school

zrawlinson@barnhill.school

jjones@barnhill.school

hsnaith@barnhill.school



## FURTHER USEFUL CONTACTS

We prefer for you to contact us by email. Please use staff email addresses if you need to contact staff directly. If you are unaware of a teacher's email address, please send your email to [enquires@barnhill.school](mailto:enquires@barnhill.school) mentioning the staff name in the subject line.

Teachers are not in a position to check emails consistently throughout the day and the school does not expect work email to be checked during a teacher's personal time.

Teachers want to respond to parental queries at the earliest opportunity and will do their best to do so, however, the majority of teachers' time is taken up teaching and preparing lessons. Teachers' responsibilities extend beyond the classroom, and they may be unable to respond to you on the day a query is made. If you need to speak to a senior member of staff, please contact the email address above outlining your concern. We aim to respond to you as soon as possible and within 48 hours. Parttime staff may take longer to reply.

HEADS OF YEAR & PASTORAL SUPPORT MANAGERS (PSM)		
YEAR 7	Mr M King	<a href="mailto:Mmillington-king@barnhill.school">Mmillington-king@barnhill.school</a>
	Ms D Gill (PSM)	<a href="mailto:dgill@barnhill.school">dgill@barnhill.school</a>
YEAR 8	Ms M Howell	<a href="mailto:mhowell@barnhill.school">mhowell@barnhill.school</a>
	Ms J Aldous (PSM)	<a href="mailto:jaldous@barnhill.school">jaldous@barnhill.school</a>
YEAR 9	Mr A Abdillahi	<a href="mailto:aabdillahi@barnhill.school">aabdillahi@barnhill.school</a>
	Ms S Melake (PSM)	<a href="mailto:mmelake@barnhill.school">mmelake@barnhill.school</a>
YEAR 10	Ms N Clark	<a href="mailto:nclark@barnhill.school">nclark@barnhill.school</a>
	Ms L Dixon (PSM)	<a href="mailto:ldixon@barnhill.school">ldixon@barnhill.school</a>
YEAR 11	Mr S Watton	<a href="mailto:swatton@barnhill.school">swatton@barnhill.school</a>
	Ms S Connage (PSM)	<a href="mailto:sconnage@barnhill.school">sconnage@barnhill.school</a>
V1th Form	Mr P Shepherd	<a href="mailto:pshepherd@barnhill.school">pshepherd@barnhill.school</a>
Deputy Head of V1th Form	Ms J Taylor	<a href="mailto:jtaylor@barnhill.school">jtaylor@barnhill.school</a>
Sixth Form Manager	Ms C Fitzgerald	<a href="mailto:cfitzgerald@barnhill.school">cfitzgerald@barnhill.school</a>

**CURRICULM LEADERS****Core / EBAAC Subjects**

ENGLISH & LITERACY	Ms K Petsopoulou	kpetsopoulou@barnhill.school
MATHEMATICS	Mr M Sangha	msangha@barnhill.school
SCIENCE	Miss I Ponnuraj	lponnuraj@barnhill.school
GEOGRAPHY	Ms R Abdullahi	rabdullahi@barnhill.school
HISTORY	Mr A Khan	akhan@barnhill.school
MFL	Ms I Aguilera	iaguilera@barnhill.school

**Additional Subjects**

ART & PHOTOGRAPHY	Ms R Mitchell	rmitchell@barnhill.school
BUSINESS & ENTERPRISE	Mr J Church	jchurch@barnhill.school
COMPUTING	Mr O Khan	okhan@barnhill.school
DRAMA	Mr G Pilkington	gpilkington@barnhill.school
LIFE SKILLS	Ms C Jumpp-Graham	cgraham@barnhill.school
MUSIC	Mr R Taylor	rtaylor@barnhill.school
PHYSICAL EDUCATION	Mrs R MacBride	rmacbride@barnhill.school
SOCIAL SCIENCE	Mr S Wallace	swallace@barnhill.school
TECHNOLOGY	Miss L Luke	lluke@barnhill.school

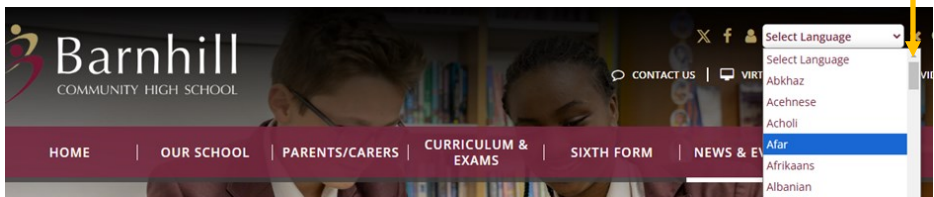
## SPEAKING YOUR LANGUAGE

Did you know you can translate the content from our website into different languages?

Select the world icon at the top of **ANY** page



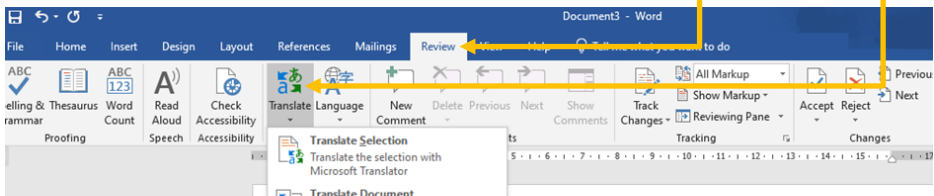
A drop down menu will appear from which you can use the scroll bar to navigate the list of languages and select the one you want to use.



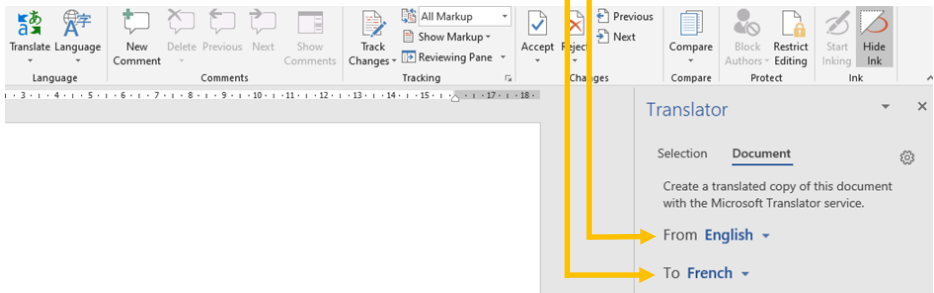
The tool will translate the contents of the page into the selected language.

*Please note the translator tool will not work on images or imported documents.*

You can copy and paste any text into a Word document then highlight the **'Review'** tab then **'Translate'**



The Translator box will then appear on the right side of the screen from which you can select the language you want to translate **from** and **to** by clicking on the arrows to reveal a drop down menu to scroll through the options.



## *Excellence in Learning, Care and Leadership*

**TO GIVE FEEDBACK OR ANY OTHER GENERAL ENQUIRES EMAIL:**  
[enquiries@barnhill.school](mailto:enquiries@barnhill.school)

PARENTAL FEEDBACK FORM	Given on school events such as parents evening and information evenings.
PARENT TEACHER EVENINGS	Held yearly, this is superb opportunity to discuss your child's learning.
ANNUAL PARENTS SURVEY	An annual survey of all parents, this survey is carried out in the Summer Term.
SCHOOL EVENTS	Such as School Productions, Curriculum Evenings and Meet the Tutor evenings.





**BARNHILL COMMUNITY HIGH SCHOOL**

A: Yeading Lane, Hayes, Middlesex UB4 9LE

T: 020 8839 0600

E: [enquires@barnhill.school](mailto:enquires@barnhill.school)

W: [www.barnhill.school](http://www.barnhill.school)



**MIDDLESEX  
LEARNING  
PARTNERSHIP**